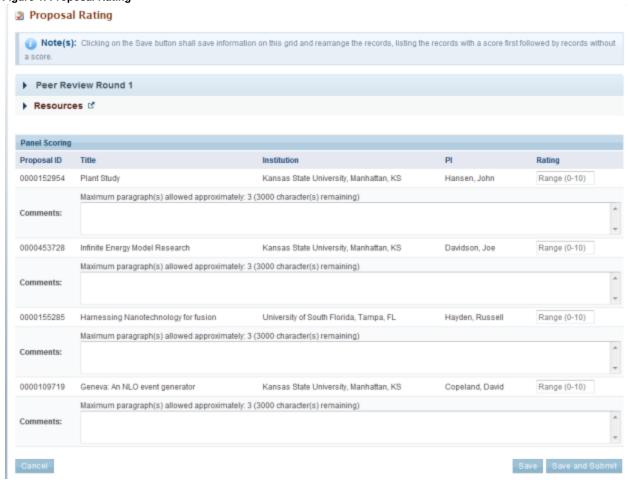
Proposal Scoring

Proposal Scoring Procedural Steps to Perform This Task:

- 1. On the Proposal Rating page, choose the Proposal for which you want to enter a score or a rank.
- 2. You may enter a numerical score within the allotted range, choose an adjectival score from the available drop-down, or enter comments about the score. One or more of these options are available, depending on the configuration set by DOE Office of Science for the task.
- 3. When you finish the scoring task, click the Save and Submit button to close the task and submit the scores to DOE.
- 4. PAMS will send an email to the reviewer acknowledging submission of the review.

Figure 1. Proposal Rating



Notable Page Elements

Element	Description
Rating Field	Enter a score in the appropriate field, depending on the configuration set up by DOE Office of Science for the task.
Cancel Button	Click on this button to go back to Proposal Scoring - List page
Save Button	Click the Save button to save the information. Save also re-arranges the records; those with scores now appear first.
Save and Submit Button	Click the Save and Submit button to close the task and submit the scores to DOE.